

# Hawaii Personal Income Tax Extensions

## Hawaii Extension Payment Instructions:

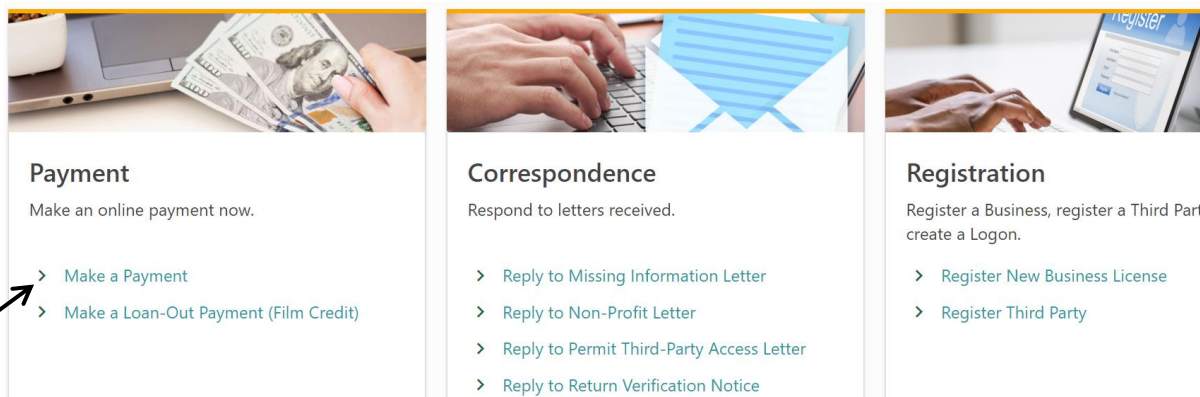
### Step 1:

Click on the below link [https://hitax.hawaii.gov/ /](https://hitax.hawaii.gov/)

(Note:-This link opens only via U.S IP address.)

### Step 2:

Under Payment click on the **Make a Payment**

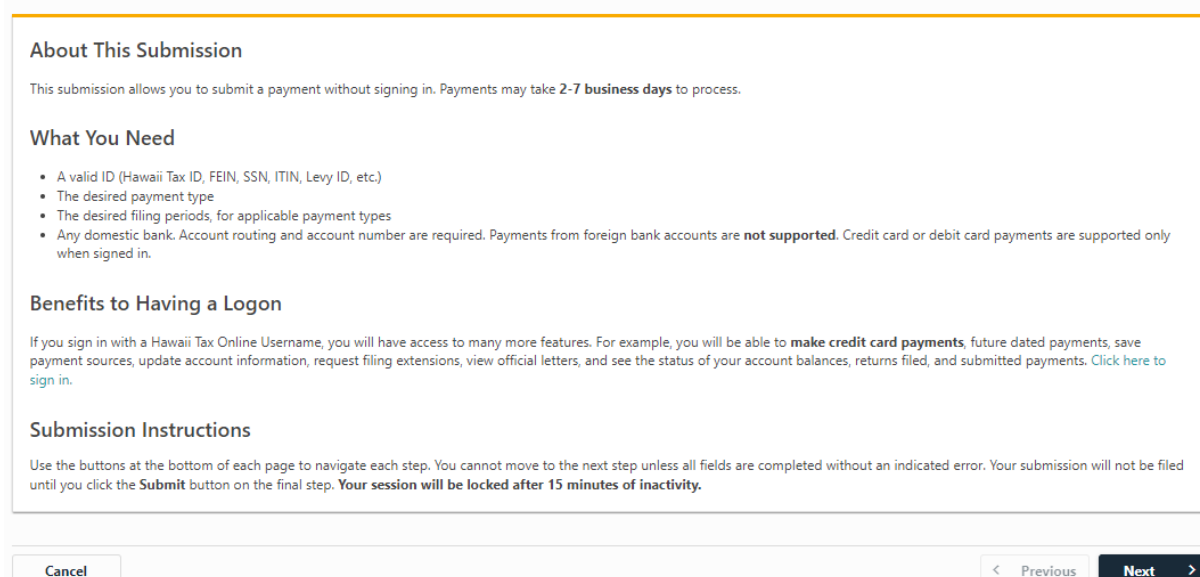


The screenshot shows a navigation menu with three main categories, each with a representative image at the top:

- Payment** (Image: hands holding cash and a laptop):
  - Make an online payment now.
  - > **Make a Payment** (indicated by an arrow)
  - > Make a Loan-Out Payment (Film Credit)
- Correspondence** (Image: hands typing on a keyboard):
  - Respond to letters received.
  - > Reply to Missing Information Letter
  - > Reply to Non-Profit Letter
  - > Reply to Permit Third-Party Access Letter
  - > Reply to Return Verification Notice
- Registration** (Image: hands on a laptop screen):
  - Register a Business, register a Third Party create a Logon.
  - > Register New Business License
  - > Register Third Party

### Step 3:

Click on Next



The screenshot shows the 'About This Submission' page with the following sections:

- About This Submission**: This submission allows you to submit a payment without signing in. Payments may take **2-7 business days** to process.
- What You Need**:
  - A valid ID (Hawaii Tax ID, FEIN, SSN, ITIN, Levy ID, etc.)
  - The desired payment type
  - The desired filing periods, for applicable payment types
  - Any domestic bank. Account routing and account number are required. Payments from foreign bank accounts are **not supported**. Credit card or debit card payments are supported only when signed in.
- Benefits to Having a Logon**: If you sign in with a Hawaii Tax Online Username, you will have access to many more features. For example, you will be able to **make credit card payments**, future dated payments, save payment sources, update account information, request filing extensions, view official letters, and see the status of your account balances, returns filed, and submitted payments. [Click here to sign in.](#)
- Submission Instructions**: Use the buttons at the bottom of each page to navigate each step. You cannot move to the next step unless all fields are completed without an indicated error. Your submission will not be filed until you click the **Submit** button on the final step. **Your session will be locked after 15 minutes of inactivity.**

At the bottom of the page, there is a navigation bar with a 'Cancel' button on the left and '< Previous' and 'Next >' buttons on the right. The 'Next' button is highlighted in dark blue.

## Step 4:

Select the payment type options as below image

**Make Payment**

Introduction **Payment Type**

### Payment Type

Select the tax account type or debt source you would like to pay

Individual Income

Select the type of payment you would like to make

Extension Payment

Applies to the specified period.

## Step 5:

Enter you SSN and Filing period

### Payment Information

Select your ID type

SSN

Enter Your SSN \*

*Required*

Confirm SSN \*

*Required*

Filing Period Year

2023

## Step 6:

Enter your Information, Address.

After entering the address, click on **Verify address** and then click on next.

### Taxpayer Name

Taxpayer First Name \*

*Required*


Taxpayer Middle Name

Taxpayer Last Name \*

*Required*

Taxpayer Suffix

### Taxpayer Address

 This will not update your address. To update your address please log in and submit an address change request.

Country

USA

Street \*

*Required*

Street 2

Unit Type

Unit #

City \*

*Required*

State

ZIP \*


County \*

Hawaii

*Required*

*Required*

Attention (Optional)

 Address needs to be verified

[Verify Address](#)

Cancel

< Previous

Next >

## Step 7:

Enter your bank details and payment information

Payment Method	Payment
Type Direct Debit - US Bank	Payment Type Extension Payment
Bank Account Type * <input type="radio"/> Business Checking <input type="radio"/> Business Savings <input type="radio"/> Personal Checking <input type="radio"/> Personal Savings	Applies to the specified period. Payment Date Dec-06-2023
Routing Number * <i>Required</i>	Amount * <i>Required</i>
Account Number * <i>Required</i>	
Confirm Account Number * <i>Required</i>	

Review your details and submit it.

### **Alternate way of Payment:**

- Form N-101A (Mail Voucher Form N-101A along with check to the department).