

IDAHO STATE DUE PAYMENT INSTRUCTIONS

There are two options for due payment

1. Credit card
2. Bank account

Below is the process to pay due amount with Credit card

Step 1: Click on the below link

<https://www.accessidaho.org/secure/istc/payment.html>

Step 2: Click on **New user start here**

IDAHO State Tax Commission

HOME TAX TYPES ONLINE SERVICES FORMS/PUBS TAX PROS GOVERNANCE CONTACT US

Credit/Debit Card or eCheck

This page is for payments only. Read about all our payment options on our [E-Pay page](#). Read more about *filing* a tax return on our [E-File page](#).

- **Credit cards** accepted: American Express, Discover, MasterCard, and Visa.
- **eChecks** are also accepted. You'll need your checkbook for reference.

Idaho.gov processes these payments on behalf of the Tax Commission. There is a [charge to use this service](#).

New users: Press the blue button below in the "New Users" area.

Making a payment of \$100,000 or more?

- If the payment is for individual income tax, please make multiple payments in amounts less than \$100,000
- If the payment is for any other type of tax, please follow the instructions on our [E-Pay page](#). You'll need to use ACH Debit or ACH Credit, not this page.

Login



Username*:

Password*:

* capitalization matters


[Forgot username?](#) [Forgot password?](#)

New Users

Access Idaho will e-mail you a username and password for you to make credit/debit card or e-check payments online.

Step 3: Enter your personal information and create an account and click on next

Create Account

 **Contact Information**

This information is only used to contact you. See our [privacy policy](#).

First and last name

Organization

Mobile Phone number

To verify your account, you will need access to this address.

Email address

Confirm email address

Username

Create a username

Password Requirements

- ✗ At least 8 characters
- ✗ At least 1 uppercase letter
- ✗ At least 1 lowercase letter
- ✗ At least 1 number

Password

Confirm password

Security Questions

Choose a security question

Security answer

Choose a security question

Security answer

Choose a security question

Security answer

Step 4: You will receive a link for activation to your mail id



Verify Account

i Activate your account by clicking the link in your email. It may take a few minutes for the email to arrive in your inbox.

You Didn't Get the Email?

- Check your spam/junk folder and add webmaster@accessidaho.org to your contacts or approved sender list.
- You may need to contact your ISP or Email Provider to ensure they are not blocking these emails.

Resend Email

Use Mobile Device to Activate Account

- You can have an activation link sent to your mobile phone. Standard messaging and data rates will apply

Send Link

Step 5: Open your mail inbox and click on the link then your account will activate.

Step 6: Click on the below link

<https://www.accessidaho.org/secure/istc/payment.html>

Login with user name, password

After login enter **Taxpayer SSN** and select description **Individual income tax** Next click on **GO** button

Credit/Debit Card or eCheck

[\[Logout\]](#)

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Your Payment "Shopping Cart"			
To begin, add a payment.			
Add a Payment to "Shopping Cart"			
• If you file jointly, enter the first Social Security number listed on the return.			
Taxpayer ID	Permit	Description	
EIN or SSN, 9 digits, no hyphens	(if applicable) 9 digits, no hyphens		
<input type="text"/>	<input type="text"/>	Individual Income Tax	<input type="button" value="Go >>"/>

Step 7: Enter owe amount, Select filing period end date and payment type and click on continue

Payment Information

Individual Income Tax for xxxxxx8

Payment Amount:	\$	<input type="text"/>
Period End Date:		<input type="text"/>
Payment Type:		I am filing a return with this payment. ▾

Step 8: click on credit card

Incomplete Payment "Shopping Carts"

ATTENTION: The following shopping carts have not been paid for.

Details		Total	Pay for Cart		
12/31/2022	Individual Income Tax	\$1,000.00	Credit Card Fee: \$30.00 Pay \$1,030.00 by credit card	E-check Fee: \$5.00 Pay \$1,005.00 by E-check	(delete cart)

Step 9: Fill the below information and click on next

IDAHO State Tax Commission

HOME TAX TYPES ONLINE SERVICES FORMS&PUBS TAX PROS GOVERNANCE CONTACT US

Welcome to Access Idaho's instant payment gateway. You've been sent here to pay for the following:

Tax Commission Payment

Service: Tax Payment

Description	Cost	Qty	Total
Individual Income Tax (xxxxx8737/null, 2022)	\$1,000.00	1	\$1,000.00
Purchased through Idaho.gov Price			\$1,030.00

Instant Payment Customers

Please fill out the following information, and select your desired method of payment. Fields marked with an asterisk (*) are required; your telephone number and e-mail address will be used only for the purpose of contacting you in the event of billing difficulties and/or e-mailing you a copy of your receipt. Billing contact information is strictly confidential and will not be used for marketing purposes. For more information, please read [Access Idaho's privacy policy](#).

* Name:

* Billing Address:

* City:

* State/Province:

Country:

* Postal/Zip Code:

Telephone Number:
(Optional: For billing questions)

* E-mail Address:
(For billing questions and e-mail receipt)

* Payment Method:

Step 10: Enter the credit card information and proceed with further process.

1 - Access Idaho Payment Information Page - 1

Credit Card Information

Please provide your credit card information below:

Card Number:	<input type="text"/>
Card Type:	-- select one -- ▾
Expiration Date:	<input type="text"/> / <input type="text"/>

Billing problems? Contact [Access Idaho](#) (208) 332-0102, 1 (877) 4ID-EGOV.

Below is the process to pay due amount with Bank Account

Step 1:

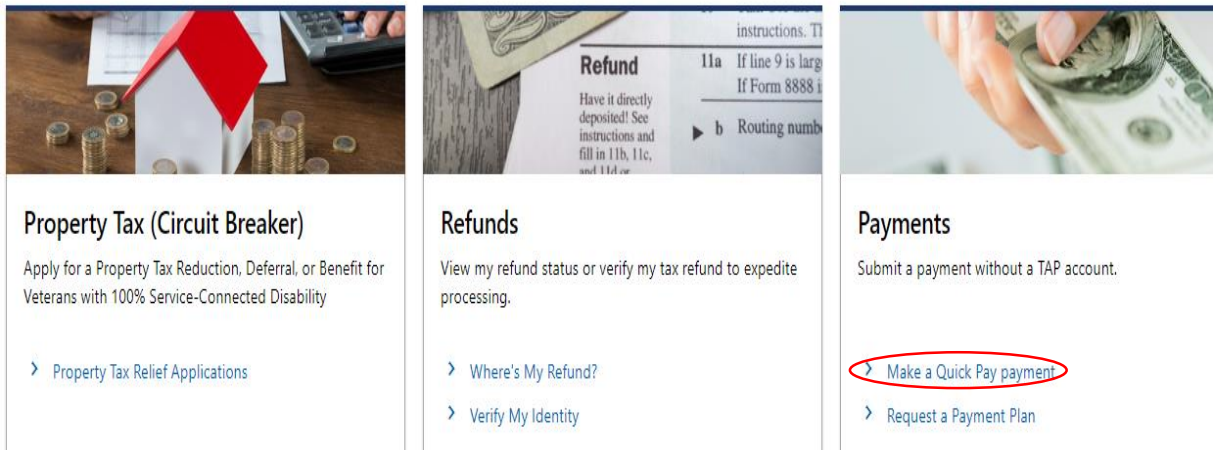
Click on the below link

(This site will be open Via US IP address only)

<https://idahotap.gentax.com/tap/#4>

Step 2: Under Payments tab Click on Make a Quick payment

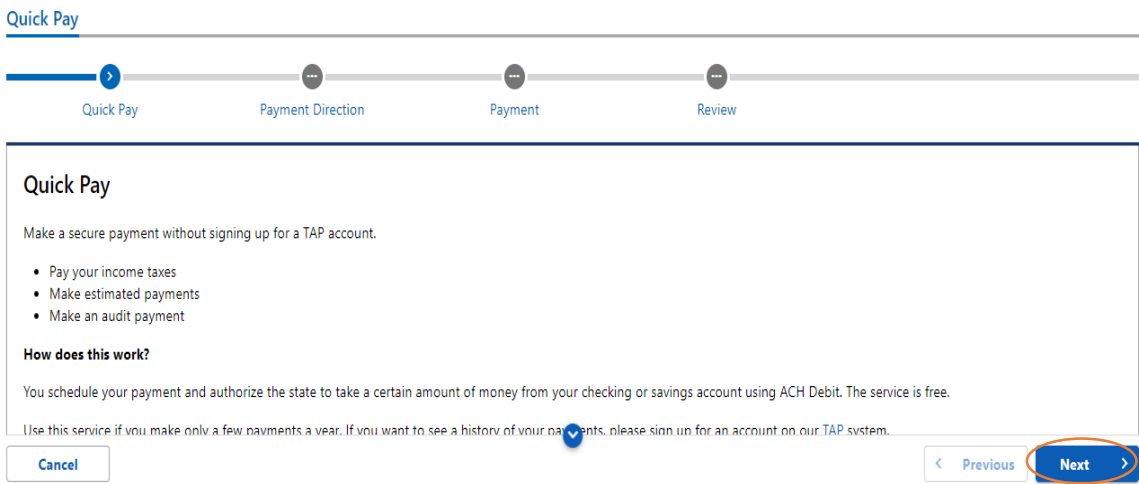
 Search our online services



The screenshot shows three service tiles on the IDAHO TAP website:

- Property Tax (Circuit Breaker)**: Apply for a Property Tax Reduction, Deferral, or Benefit for Veterans with 100% Service-Connected Disability. Link: > Property Tax Relief Applications
- Refunds**: View my refund status or verify my tax refund to expedite processing. Links: > Where's My Refund?, > Verify My Identity
- Payments**: Submit a payment without a TAP account. Link: > Make a Quick Pay payment (circled in red). Another link: > Request a Payment Plan

Step 3: Click On Next



The screenshot shows the 'Quick Pay' process flow and details:

Quick Pay

Make a secure payment without signing up for a TAP account.

- Pay your income taxes
- Make estimated payments
- Make an audit payment

How does this work?

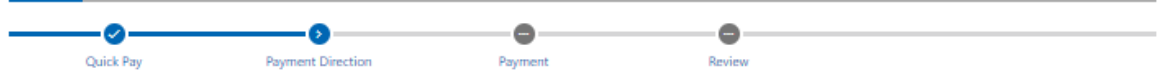
You schedule your payment and authorize the state to take a certain amount of money from your checking or savings account using ACH Debit. The service is free.

Use this service if you make only a few payments a year. If you want to see a history of your payments, please sign up for an account on our TAP system.

Buttons: Cancel, Previous, Next (circled in red)

Step 4: Select Options as below and fill all the required information. Click on next

Quick Pay



Taxpayer

Select the type of taxpayer you want to submit a payment for

Business Individual

Your SSN

Required

I only have an ITIN

Confirm SSN

Required

First name

Required

Last name

Required

Street

Required

Street 2

Unit type

Unit number

City

Required

State

Required

Zip

Required

Account

Select an account type to apply to

Individual Income Tax

Select a payment type

1. (Return) Payment for my filed tax return

Select the account's filing frequency

Annual

Select a filing period

31-Dec-2023

Cancel

< Previous

Next >

Step 5: Enter your bank information, Contact information and proceed for further process

Quick Pay

Quick Pay Payment Direction **Payment** Review

Payment

Payment date
10-Jan-2024

Bank account type
Checking Savings

Routing number
Required

Account number
Required

Confirm account number
Required

Amount
Required

Confirm amount
Required

Contact

Choose your preferred method of contact in the event we need to contact you

No Preference Email Phone

NOTE: It is your responsibility to review your bank statement to confirm that the transaction was successful.

Email
Required

Confirm email
Required

Phone
Required

Cancel < Previous **Next** >

Step 6: Review details and click on Submit.

Review

Review your payment request for \$1.00 below before submitting.

Social Security # :
Name :
Payment date :
Payment type :
Account type :
Filing period :
Bank :
Bank account type :
Bank account number :
Contact email :
Contact phone :
Payment amount :

Cancel < Previous **Submit** >

