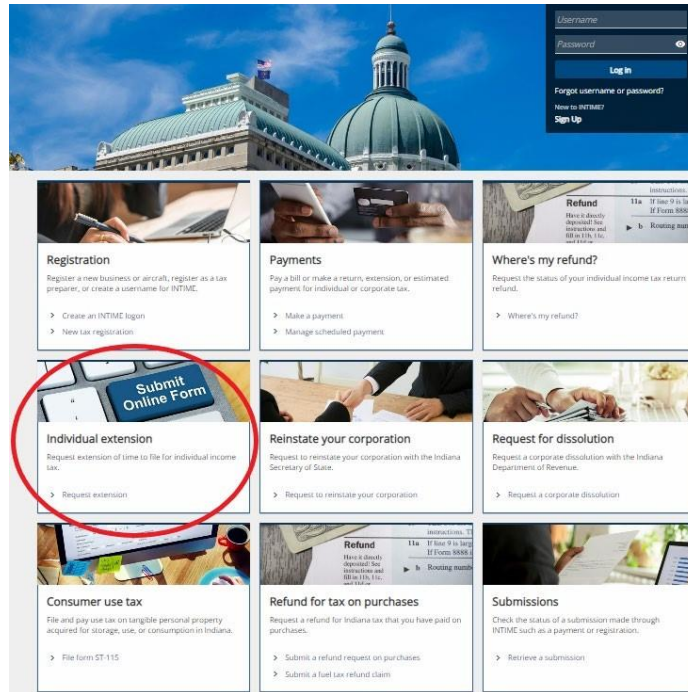


Indiana Personal Income Tax Extensions

Step 1: Click on intime.dor.in.gov

(Note:-This link opens only via U.S IP address.)

Step 2: Locate the “Individual extension” panel and click on “Request extension.”



Step 3: Provide the required information for the primary taxpayer and include spouse information (if applicable). Click on “Next”

The screenshot shows the 'IT-9 header information' form. It is divided into three main sections: 'IT-9 header information', 'Primary information', and 'Spouse information'.
- **IT-9 header information:** Tax year: 2023.
- **Primary information:** Primary ID type (Required), Primary ID (Required), Primary first name (Required), Primary middle initial, Primary last name (Required).
- **Spouse information:** Spouse ID type, Spouse ID, Spouse's first name, Spouse's middle initial, Spouse's last name.
At the bottom, there are 'Cancel', 'Previous', and 'Next' buttons. The 'Next' button is highlighted in blue.

Step 4: Enter required address information for the primary taxpayer on the following screen and click on Verify Address. Click on "Next" and follow the prompts.

Enter address information

Country
USA

Street *
Required

Street 2

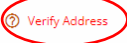
Unit #

City *
Required

Zip *
Required

State
INDIANA

County

 Verify Address

Cancel

< Previous **Next** >

Step 5: To make an extension payment, select the “Yes” button and choose a payment option.

If you do not expect to owe any state tax but still want to request additional time to file, select the “No” button. On the next screen, enter your email address and then select “Submit.”

If the amount of the extension payment is unknown, select “Yes” and then the “I do not know my extension payment” option. A worksheet will be provided.

The screenshot shows a web interface for the 'Extension' process. At the top, a progress bar indicates three steps: 'Customer Information', 'Address Information', and 'Payment'. The 'Payment' step is currently active. Below the progress bar, the title 'Payment' is displayed. A blue information box contains the following text: 'Filing for an extension does not extend the deadline for paying any tax due. If you expect to owe when you file your tax return, you should pay at least 90% of the amount you expect to owe by the original return due date. Interest is due on all amounts paid after the original return due date. Penalty will not be due if you: Pay at least 90% of your total tax due by 4/15/2024, File your return by the extended due date, Pay any remaining tax and interest due when you file your return'. Below this information, there are two questions. The first is 'Do you want to make a payment now?' with 'Yes' and 'No' buttons. The second is 'How will you enter your 2023 extension payment?' with two radio button options: 'I already know my desired extension payment amount' (selected) and 'I do not know my extension payment, I would like to use the IT-9 worksheet to help me calculate an extension payment amount'. At the bottom of the form, there are 'Cancel', 'Previous', and 'Next' buttons.

Step 6: Provide the payment allocation information along with Primary County and county tax (and spouse’s county, if applicable) and select a payment method – bank account or credit/debit card.

The screenshot shows a web interface for the 'Extension of time to file' process. At the top, the header reads 'Indiana Taxpayer Information Management Engine' and 'Indiana Department of Revenue'. Below the header, a progress bar indicates four steps: 'Customer Information', 'Address Information', 'Payment', and 'Extension Payment'. The 'Extension Payment' step is currently active. Below the progress bar, the title 'Payment allocation' is displayed. The form contains the following fields: 'State tax' (0), 'Primary county' (dropdown menu with a red arrow pointing to it), 'Primary county tax' (0), 'Spouse's county' (dropdown menu with a red arrow pointing to it), 'Spouse's county tax' (0), and 'Total extension payment' (0). A red error message states 'Total payment amount must be greater than 0'. At the bottom of the form, there are two buttons: 'Bank account' and 'Debit or credit card'. At the bottom of the page, there are 'Cancel', 'Previous', and 'Next' buttons.

Step 7: Follow the prompts to enter payment information for either bank account (no fee) or credit/debit card (applicable fee).

Note: There is no fee for making a payment from a bank account. Processing fee(s) will be assessed for a credit or debit card payment.

Step 8: Once payment has been submitted, a confirmation message will be displayed and sent to the email that you provided. A "Printable View" option is available to save or print a copy for your records.

- **Alternate way of Payment:**

To request an Indiana-only extension, file Form IT-9