

MONTANA STATE DUE PAYMENT INSTRUCTIONS

There are two options to pay Montana due amount

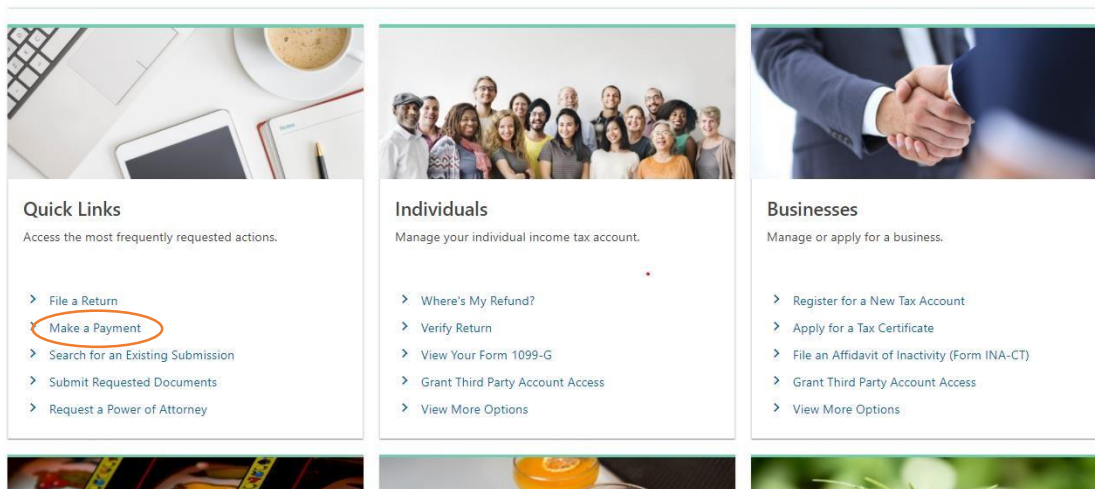
1. Credit card
2. Bank account

Below is the process to pay due Amount by credit card

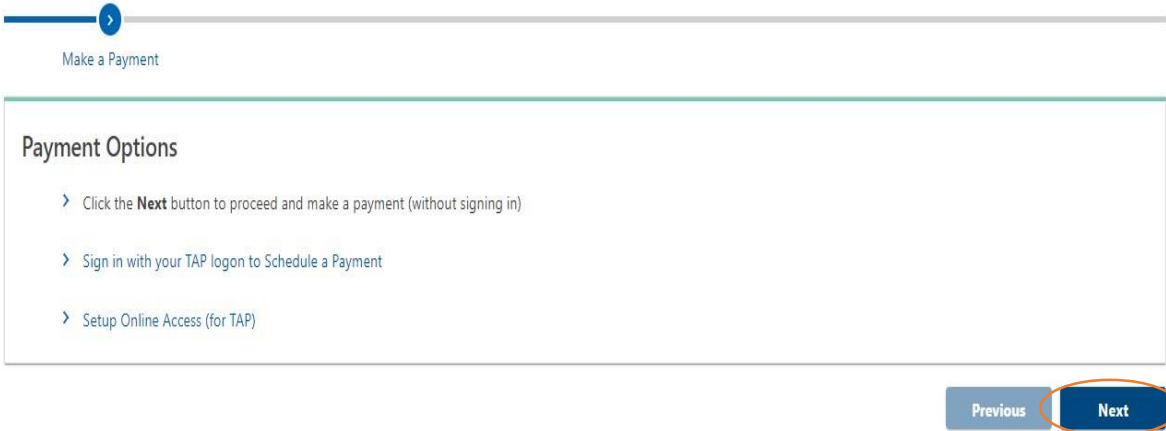
Step 1: Click on the below link

[https://tap.dor.mt.gov/ /](https://tap.dor.mt.gov/)

Step 2: Select make a payment under quick links



Step 3: Click on next button to proceed with next steps without signing in.



The screenshot shows a web interface for 'Make a Payment'. At the top, there is a blue circular icon with a right-pointing arrow and the text 'Make a Payment'. Below this is a section titled 'Payment Options' containing three list items:

- > Click the **Next** button to proceed and make a payment (without signing in)
- > Sign in with your TAP logon to Schedule a Payment
- > Setup Online Access (for TAP)

At the bottom right of the page, there are two buttons: 'Previous' and 'Next'. The 'Next' button is highlighted with a red oval, indicating it is the button to be clicked.

Step 4: Enter the below information details and identification Choose the account you would like to pay and Select on individual income tax and click on next.

< Home

Make a Payment Customer Information

Contact Information

Contact Name * *Required*

Contact Phone * *Required*

Email * *Required*

Confirm Email * *Required*

Identification

Is the taxpayer name and contact name the same?

Yes	No
-----	----

Did you receive a letter or bill from the Montana Department of Revenue?

Yes	No
-----	----

Are you submitting a payment for an Unclaimed Property Holder report recently submitted?

Yes	No
-----	----

Do you know the Account ID?

Yes	No
-----	----

Payment Identification

Select an ID Type

Federal Employer ID # (FEIN)	Social Security Number (SSN)
------------------------------	------------------------------

Social Security Number (SSN); this SSN will receive the payment * *Required*

Confirm the Social Security Number (SSN) * *Required*

Choose the account you would like to pay * *Required*

Previous **Next**

Step 5: Enter your mailing address and verify it, then click on next.

Make a Payment ✓ Customer Information ✓ Mailing Address >

Mailing Address

Country USA ⚠ Address needs to be verified

Street *

Street 2

Unit Type Unit # City * Required

State MONTANA Zip * Required County

Attention

Previous Next

Step 6: Select payment type as return payment, tax year and click on next

Make a Payment ✓ Customer Information ✓ Mailing Address ✓ Select Payment Type >

Select Payment Type

Bill Payment Pay a Statement of Account, Notice of Assessment, or account liability not associated with a return.

Amended Return Payment Pay for a liability on an amended return.

Estimated Payment Pay your quarterly estimated payment.

Return Payment Pay a liability on your tax return.

Previous Next

Make a Payment ✓ Customer Information ✓ Mailing Address ✓ Select Payment Type ✓ Tax Year >

Tax Year

What year is this payment for? 2023

Previous Next

Step 7: Select pay with credit card from payment method section

Payment Method

Payments can be made by:

- E-Check from a checking or savings account (no charge)
- Debit/Credit card with Visa, MasterCard, or Discover (additional processing fee)

[Pay with Bank Account](#)

[Pay with Credit Card](#)

[Previous](#)

Step 8: Next enter the due amount in amount section and click on Pay now. Next enter the requested information and proceed through payment process

< Payment Options

Credit Card Payment

Credit Card Payment

Individual Income Tax

abc@gmail.com

Billing address is the same as mailing address

Credit Card Payment

Amount
1.00

Credit Card Processing Fee
1.25

By clicking Pay Now, you will be redirected to a secure, external credit card processing site.

[Pay Now](#)

[Cancel](#) [Previous](#)

Step 9: Enter the billing information and click on next.

TAP Confirmation Number

Billing Information
First Name * Last Name *
Address * Address Line Two
City * Country *
State Zip Code *
Phone Email Address *
Company

Step 10: Enter Card details and Click on submit payment.

Payment Information

Card Number *

Expiration Date * Security Code *
This can be found on the back of your card

User Agreement

By entering your credit card and/or checking account information you (1) state that **you are an authorized user** of the credit card and/or electronic check and that the associated information entered (e.g., account holder name, account number, billing address) is accurate, (2) **you authorize the payment processor to charge the amount you have requested** to your credit card and/or funding account, (3) **if this is a recurring payment, you authorize the payment processor to charge the amount you have requested** in accordance with the recurring payment schedule, (4) **acknowledge if a charge is declined or reversed you may also be assessed a customary charge** by the payment processor for such transactions.

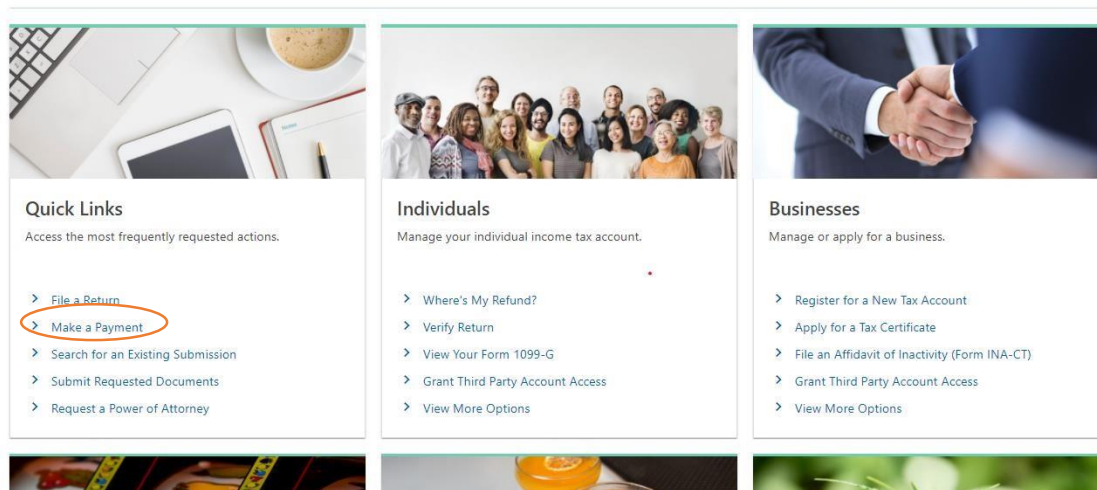
Accept Agreement *

Below is the process to pay due amount by Bank Account

Step 1: Click on the below link

[https://tap.dor.mt.gov/ /](https://tap.dor.mt.gov/)

Step 2: Select make a payment under quick links



The screenshot displays a web interface with three columns of content. The first column, titled 'Quick Links', lists several actions, with 'Make a Payment' circled in red. The second column, titled 'Individuals', lists actions for managing individual income tax accounts. The third column, titled 'Businesses', lists actions for managing or applying for a business. Each column has a header image at the top: a desk with a laptop and coffee for 'Quick Links', a group of diverse people for 'Individuals', and two hands shaking for 'Businesses'.

Quick Links	Individuals	Businesses
Access the most frequently requested actions.	Manage your individual income tax account.	Manage or apply for a business.
<ul style="list-style-type: none">> File a Return> Make a Payment> Search for an Existing Submission> Submit Requested Documents> Request a Power of Attorney	<ul style="list-style-type: none">> Where's My Refund?> Verify Return> View Your Form 1099-G> Grant Third Party Account Access> View More Options	<ul style="list-style-type: none">> Register for a New Tax Account> Apply for a Tax Certificate> File an Affidavit of Inactivity (Form INA-CT)> Grant Third Party Account Access> View More Options

Step 3: Click on next

Make a Payment

Payment Options

- > Click the **Next** button to proceed and make a payment (without signing in)
- > Sign in with your TAP logon to Schedule a Payment
- > Setup Online Access (for TAP)

Previous **Next**

Step 4: Enter the below information details and identification Choose the account you would like to pay

Select on individual income tax and click on

< Home

Make a Payment Customer Information

Contact Information

Contact Name * *Required*

Contact Phone * *Required*

Email * *Required*

Confirm Email * *Required*

Identification

Is the taxpayer name and contact name the same?

Yes	No
-----	----

Did you receive a letter or bill from the Montana Department of Revenue?

Yes	No
-----	----

Are you submitting a payment for an Unclaimed Property Holder report recently submitted?

Yes	No
-----	----

Do you know the Account ID?

Yes	No
-----	----

Payment Identification

Select an ID Type

Federal Employer ID # (FEIN)	Social Security Number (SSN)
------------------------------	------------------------------

Social Security Number (SSN); this SSN will receive the payment * *Required*

Confirm the Social Security Number (SSN) * *Required*

Choose the account you would like to pay * *Required*

Previous **Next**

Step 5: Enter your mailing address and verify it then click on next.

Progress bar: Make a Payment (checked), Customer Information (checked), Mailing Address (active), Select Payment Type (disabled).

Mailing Address

Country: USA ⚠ Address needs to be verified

Street: _____

Street 2: _____

Unit Type: _____ Unit #: _____ City*: _____ *Required*

State: MONTANA Zip*: _____ *Required* County: _____

Attention: _____

[Previous](#) [Next](#)

Step 6: Select payment type as return payment, tax year and click on next

Progress bar: Make a Payment (checked), Customer Information (checked), Mailing Address (checked), Select Payment Type (active), Select Period (disabled).

Select Payment Type

Bill Payment Pay a Statement of Account, Notice of Assessment, or account liability not associated with a return.

Amended Return Payment Pay for a liability on an amended return.

Estimated Payment Pay your quarterly estimated payment.

Return Payment Pay a liability on your tax return. ←

[Previous](#) [Next](#)

Progress bar: Make a Payment (checked), Customer Information (checked), Mailing Address (checked), Select Payment Type (checked), Select Period (active).

Tax Year

What year is this payment for? → 2023

[Previous](#) [Next](#)

Step 7: Select pay with bank account from payment method section

Payment Method

Payments can be made by:

- E-Check from a checking or savings account (no charge)
- Debit/Credit card with Visa, MasterCard, or Discover (additional processing fee)

Pay with Bank Account

Pay with Credit Card

Previous

Step 8: Enter Bank details, Payment information and Click on Submit.

E-Check Payment

Bank Information and Amount

Payment Source

Name on Account *
Required

Routing Number *
Required

Account Number *
Required

Confirm Account Number *
Required

Bank Account Type *
 Checking
 Savings

Payment

Pay a liability on your tax return. If you have elected for your tax liability to be automatically deducted, this payment will not override this selection.

Payment Date

Amount *
.

Confirm Amount *
Required

Cancel

Previous Submit

