

NORTH DAKOTA STATE DUE PAYMENT INSTRUCTIONS

There are two options to pay North Dakota due amount

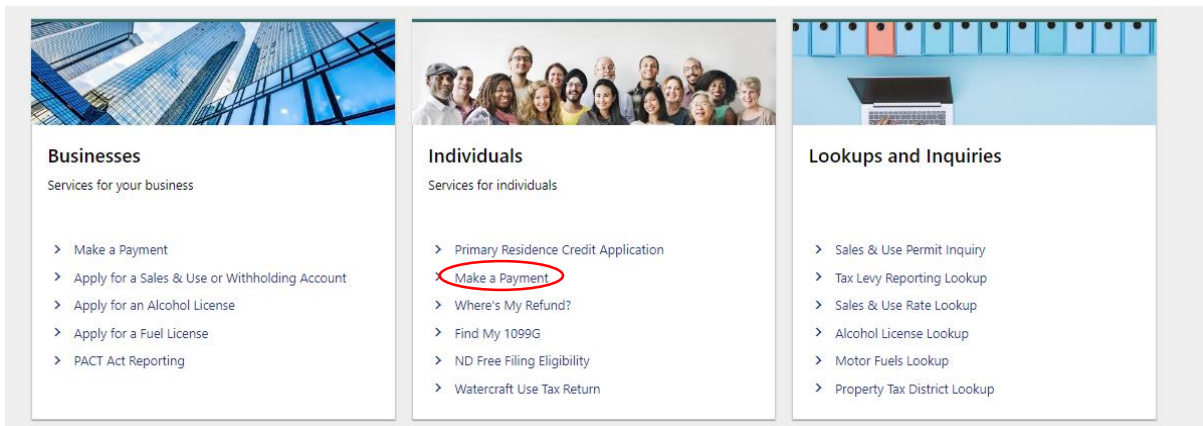
1. Credit card
2. Bank account

Below is the process to pay due Amount credit card







Step 1: Click on below link

<https://apps.nd.gov/tax/tap/#1>

Step 2: Under Individuals select **“Make a Payment”**



Step 3: Select the payment option as credit or debit card

<p> Free Electronic Payment</p> <p>An Electronic Payment authorizes the Tax Department to debit a checking or savings account for a specific amount. It is free to use this payment type.</p> <p>> Make an Electronic Payment</p>	<p> Credit/Debit Card Payment</p> <p>Pay with a Credit Card or Debit Card through Fidelity National Information Services (FIS), an authorized IRS payment processor. There are fees for using this payment type.</p> <p>> Make a Credit/Debit Card Payment</p>	<p> Print a Payment Voucher</p> <p>Print out a payment voucher to mail to our office with a check.</p> <p>> Print Payment Voucher</p>
<p> Request a Payment Plan</p> <p>Request a payment plan for recurring electronic payments. You will need to have a Correction Notice, Calculation Worksheet, Statement of Tax Due, or a Collection Letter available that was issued within the last year.</p> <p>> Request a Payment Plan</p>	<p> ACH Credit Information</p> <p>Information for initiating an ACH Credit Payment</p> <p>> ACH Credit Information</p>	<p> Wire Transfer Payment</p> <p>Information regarding wire transfers for Foreign and Domestic taxpayers.</p> <p>> Foreign Wire Transfer Payment</p> <p>> Domestic Wire Transfer Payment</p>

Step 4: Click on pay by credit/debit card

Pay By Credit/Debit Card

Credit Card or Debit Card processing is done through Fidelity National Information Services (FIS), an authorized IRS payment processor.

- A non-refundable **convenience fee of 2.49%** is charged by FIS for using a Credit Card.
- A non-refundable **convenience fee of \$3.95** is charged by FIS for using a Debit Card.
- The minimum fee for credit cards is \$3.95.
- Company ID for taxpayer to provide bank for those who have their account blocked: 0000079161

Pay By Credit/Debit Card

Step 5: Enter option 5 then click on continue

- 1 - Beer Tax
- 2 - Corporate Income Tax
- 3 - Employer Only Withholding Tax
- 4 - Fiduciary Tax
- 5 - Individual Income Tax
- 6 - Liquefied Petroleum Fuel Tax
- 7 - Liquor Tax
- 8 - Local Lodging Tax
- 9 - Motor Vehicle Fuel Tax
- 10 - Partnership Tax
- 11 - Prepaid Wireless 911 Fee
- 12 - S Corporation Tax
- 13 - Sales & Use Tax
- 14 - Special Fuel Tax
- 15 - Telecommunication Tax

Please enter the number that corresponds to the Tax Type you wish to pay.(required)

5

Cancel Continue

Step 6: Enter all the information and select the check box Return payment under Payment type and enter your payment amount and click on continue

* Taxpayer Name :

* Address :

* City, State Zip :

* Tax ID (SSN, FEIN, ND Sales Tax ID) :

Tax Type : Individual Income Tax









Payment Type	Period Ending Date (MMDDYYYY)	Payment Amount
<input type="checkbox"/> Account Payment		\$ <input type="text" value="0.00"/>
<input type="checkbox"/> Audit Payment	<input type="text"/> (8 characters)	\$ <input type="text" value="0.00"/>
<input type="checkbox"/> Estimated Payment	<input type="text"/> (8 characters)	\$ <input type="text" value="0.00"/>
<input type="checkbox"/> Extension Payment	<input type="text"/> (8 characters)	\$ <input type="text" value="0.00"/>
<input checked="" type="checkbox"/> Return Payment	<input type="text" value="12312023"/> (8 characters)	\$ <input type="text" value="0.00"/>
Payment Amount:		\$0.00

Note: Select Filing Period for which Tax Year you are making the payment. If it is 2023 then please select 12/31/2023.

Step 7: Enter your card information and billing information and click on continue and proceed with further process

Payment Entry

Payment Method: Credit or Debit Card ▼

Card Information	Billing Information
Card Number <input type="text"/>	Name <input type="text"/>
Expiration Date Month ▼ Year ▼	Country United States ▼
Card Identification Code <input type="text"/> 	Address <input type="text"/>
   	City <input type="text"/>
  	State Select a State ▼
	Zip <input type="text"/>
	Phone <input type="text"/>
	Email <input type="text"/>

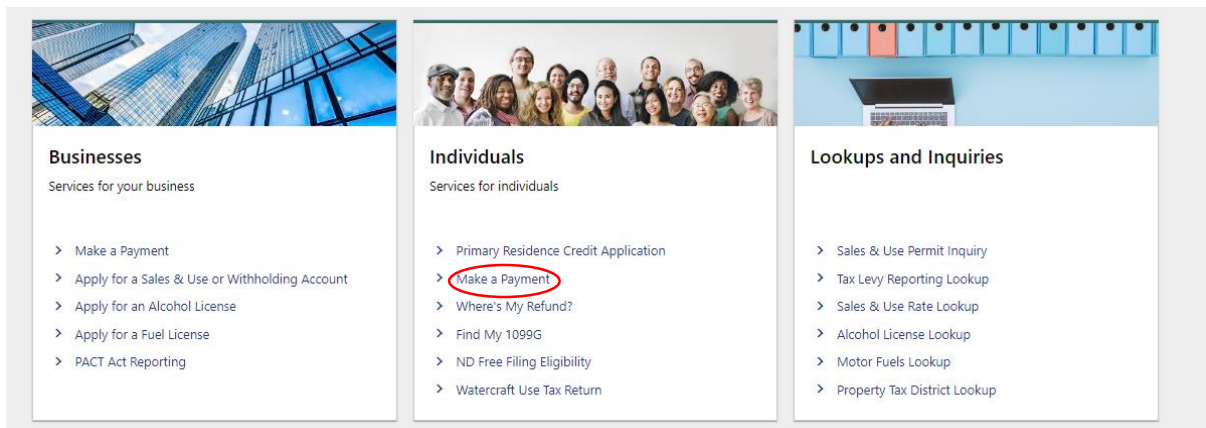
Go Back/Edit Cancel Continue

Below is the process to pay due amount by Bank Account







Step 1: Click on below link

<https://apps.nd.gov/tax/tap/#1>

Step 2: Under Individuals select **“Make a Payment”**




Step 3: Select the payment option as Electronic payment and proceed with further process

<p> Free Electronic Payment</p> <p>An Electronic Payment authorizes the Tax Department to debit a checking or savings account for a specific amount. It is free to use this payment type.</p> <p>Make an Electronic Payment</p>	<p> Credit/Debit Card Payment</p> <p>Pay with a Credit Card or Debit Card through Fidelity National Information Services (FIS), an authorized IRS payment processor. There are fees for using this payment type.</p> <p>Make a Credit/Debit Card Payment</p>	<p> Print a Payment Voucher</p> <p>Print out a payment voucher to mail to our office with a check.</p> <p>Print Payment Voucher</p>
<p> Request a Payment Plan</p> <p>Request a payment plan for recurring electronic payments. You will need to have a Correction Notice, Calculation Worksheet, Statement of Tax Due, or a Collection Letter available that was issued within the last year.</p> <p>Request a Payment Plan</p>	<p> ACH Credit Information</p> <p>Information for initiating an ACH Credit Payment</p> <p>ACH Credit Information</p>	<p> Wire Transfer Payment</p> <p>Information regarding wire transfers for Foreign and Domestic taxpayers.</p> <p>Foreign Wire Transfer Payment</p> <p>Domestic Wire Transfer Payment</p>

Step 4: Under electronic payment click on identify by entering information


Electronic Payment

Electronic Payment

 **I Have a Recent Letter**

Use this method if you have a Correction Notice, Calculation Worksheet, Statement of Tax Due, Collection Letter, or Notice of Determination that was issued within the last year.

> Identify Using Letter

 **I Will Enter Information**

Use this method if you do not have a recent letter. You will be asked to enter enough information to allow our system to correctly apply the payment.

> Identify by Entering Information

Step 5: Select options as below and enter your SSN then click on Next

ACH Debit (Electronic Payment) **\$0.00**
Payment Amount

Payment

Account Information Contact Information Payment Details Payment

Account Information

Select the Ownership Type
Individual

Select the Account Type
Individual Income Tax

Enter your Social Security #

Cancel < Previous **Next** >

Step 6: Enter your below information and click on next

Payment

Account Information Contact Information Payment Details Payment

Taxpayer Name

First Name ^{*}
Required

Last Name ^{*}
Required

Doing Business As (DBA)

Taxpayer Address

Street ^{*}
Required

(if applicable) Unit Type:

(if applicable) Unit:

City ^{*}
Required

State ^{*}
Required

Zip ^{*}
Required

Country
USA

Validate Address

Contact Information

Name ^{*}
Required

Phone ^{*}
Required

Ext

Email ^{*}
Required

Re-enter Email ^{*}
Required

Cancel **< Previous** **Next >**

Step 7: Under payment details select payment type as return payment and tax year and click on next

Payment

Account Information ✓ Contact Information ✓ Payment Details ▶ Payment

Select the payment type that best fits the reason for payment. You may be prompted to identify a tax year or period.

- **Return Payment** - Select *Return Payment* if you are making a payment in conjunction with a return that has been filed or will be filed. (Important Note: Making a payment does not take the place of filing a return. A return must still be filed.)
- **Estimated Payment** - Select *Estimated Payment* if you are making an estimated payment for the current tax year.
- **Extension Payment** - Select *Extension Payment* if you have an extension for filing a return and need to make a payment.
- **Account Payment** - Select *Account Payment* if you received a statement of tax due or some other general notice from our office that an amount is owed.
- **Audit Payment** - Select *Audit Payment* if you are making a payment on an audit assessment.

Payment Details

Select a Payment Type
Return Payment

Tax Year
2023

Cancel < Previous **Next** >

Step 8:- Enter your Bank information and Payment information click on submit

Payment

Account Information Contact Information Payment Details **Payment**

Account Information

First Name
[Input Field]

Last Name
[Input Field]

Enter your Social Security #
[Input Field]

[Input Field]

Bank Information

Bank Account Type *

- Business Checking
- Business Savings
- Personal Checking
- Personal Savings

Payment

Return Payment (for Non-Logged In Requests)

Payment Date
[Calendar Icon]

Amount *
[Input Field]

Confirm Amount *
Required
[Input Field]

Due to banking regulations, your payment may take up to 5 business days to post.

Cancel [Previous](#) **Submit**

Activate Windows
Go to Settings to activate Windows.

