

VERMONT STATE DUE PAYMENT INSTRUCTIONS

There are two ways to pay the due amount

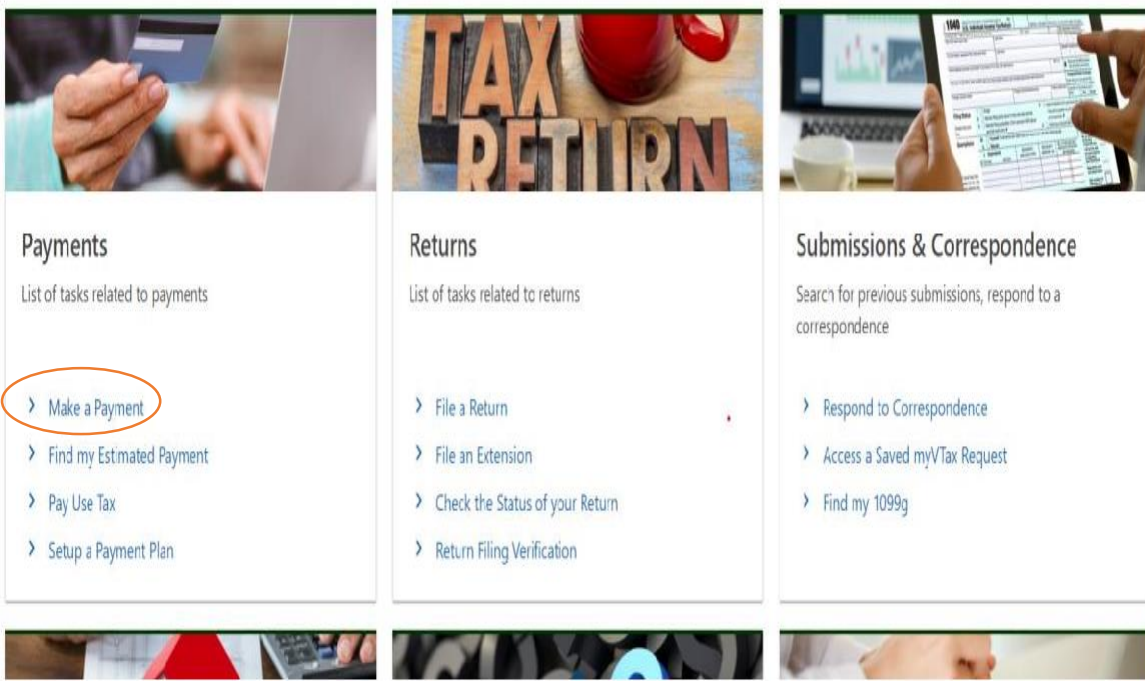
- 1) credit card
- 2) Bank account

The below process is for due payment using credit card

Step 1: Click on the below link
(This site will be open via US IP Address only)

<https://myvtax.vermont.gov/#0>

Step 2: Under payments Click on make a payment



The image shows a screenshot of the myvtax.vermont.gov website interface. It is divided into three main sections: Payments, Returns, and Submissions & Correspondence. Each section has a header image and a list of tasks. The 'Payments' section is highlighted with a red circle around the 'Make a Payment' link.

Section	Header Image	Section Title	Description	Tasks
Payments	Hand holding a credit card	Payments	List of tasks related to payments	<ul style="list-style-type: none">> Make a Payment> Find my Estimated Payment> Pay Use Tax> Setup a Payment Plan
Returns	Tax Return sign	Returns	List of tasks related to returns	<ul style="list-style-type: none">> File a Return> File an Extension> Check the Status of your Return> Return Filing Verification
Submissions & Correspondence	Hand holding a document	Submissions & Correspondence	Search for previous submissions, respond to a correspondence	<ul style="list-style-type: none">> Respond to Correspondence> Access a Saved myVTax Request> Find my 1099g

Step 3: Select the payment option as “pay by credit card”

Select which payment option to use Exit

Paying with ACH Credit? [Click Here for ACH Credit Instructions](#)

Attention, taxpayers using ACH Credit: Effective January 2, 2018, accounts for the Vermont Department of Taxes are with People's United Bank, N.A. If you pay your taxes through ACH Credit, you must notify your financial institution of the new account and routing numbers (found in the instructions) at People's Bank before your next tax payment is due. Late payments may be subject to penalty and interest.

Pay by E-Check (ACH Debit)	ACH Debit, or E-Check payments, can be made electronically for free. You can schedule an ACH Debit Payment for today, or schedule it to be debited from your account at a future date.
Pay by Credit Card	Credit card payments will include a 3% fee to reimburse the state for fees the credit card company charges the State of Vermont. Credit card payments cannot be scheduled for a future date.

Step 4: Click on Next

myVTax Credit Card Payment

Non-Login Warning

Warning!

- Please note that non-logged in submissions can only be accessed while they are pending or saved as a draft. Once a non-logged in submission is submitted and processed, the submission can no longer be accessed via myVTax.
- A submission is considered processed as of 4:30 pm on the day it was submitted. Future dated payments are accessible until 4:30 pm the day it is scheduled to process. Saved drafts will be accessible for 90 days or until they are submitted and processed.
- If you wish to be able to view your submissions we encourage you to register for a free myVTax account and link your accounts. You may do this from the myVTax homepage.

[Cancel](#) [Save Draft](#) [Previous](#) [Next](#)

Step 5: Enter the required information and Select options as below then click on next

Account Type: Personal Income

ID Type: Social Security #

ID: *

Required

Taxpayer Name: *

Required

Email Address: *

Required

Confirm Email Address: *

Required

Phone Number: *

Required

Select payment type and amount

I want to pay a bill I received

I want to make a payment for an already established payment plan

I want to pay taxes for a return that I recently filed, or will file soon

I want to make an estimated payment of taxes for the current tax year

You are about to create a credit card payment for the amount below. Credit card payments are subject to a nonrefundable 3% processing fee. After clicking next, you will be redirected to the NiC Payment Process portal to input your credit card information and complete your payment.

I understand the above statement


Filing Period End Date: Dec-31-2023


Payment Amount: *

Required

3% Processing Fee: 0.00

Total Amount You Will Be Billed: 0.00



 This is the last day of the month, in the year, these taxes are paid. ex. Non fiscal income tax year 2016 is December 31, 2016.

Cancel Save Draft < Previous **Next** >

Step 6: Enter your details and Card details then click on Continue



You have selected to pay by credit card. Complete Customer Billing Information and enter Credit Card Information. Please note there is a 3% convenience fee for Tax Payments via credit card.

Transaction Summary

Description	Amount
myVTax Payment	\$1.00
Service Fee	\$0.03
Total	\$1.03

Transaction Detail

SKU	Description	Unit Price	Quantity	Amount
1	Personal Income Tax Return Payment	\$1.00	1	\$1.00

Customer Billing Information

Complete all required fields [*]

Name *

Company Name

Billing Address *

Billing Address 2

Billing City *

Country *

State *

ZIP/Postal Code *

Phone Number *

Fax Number

Credit Card Information

Complete all required fields [*]

Credit Card Type *

Credit Card Number *

Expiration Date *

Name on Credit Card *

Continue

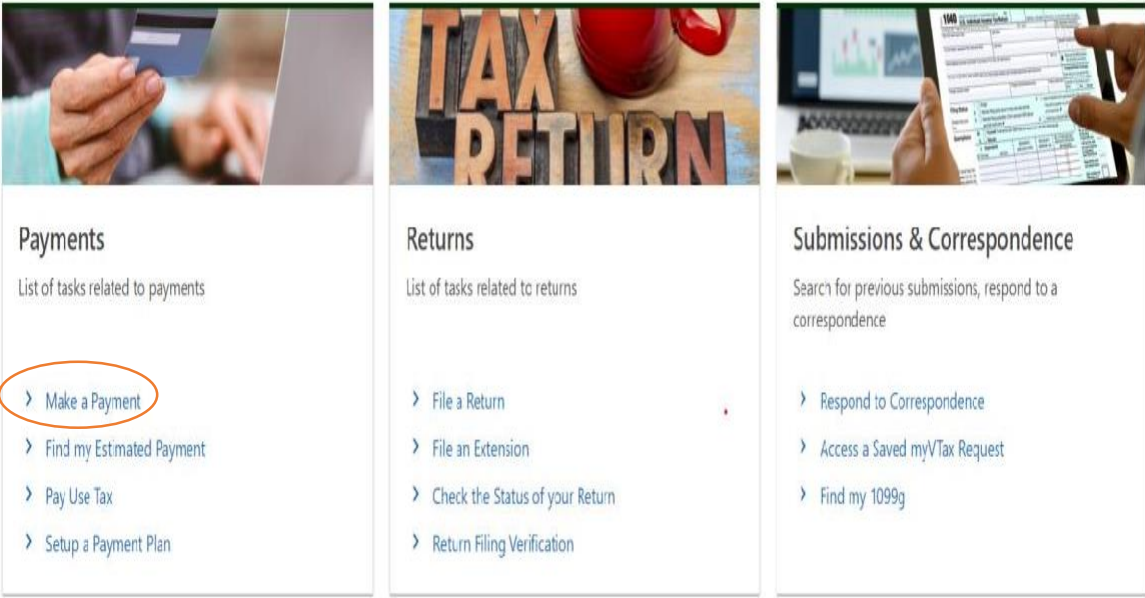
Cancel Payment

The below process is for due payment using bank account

Step 1: Click on the below link
(This site will be open via US IP Address only)

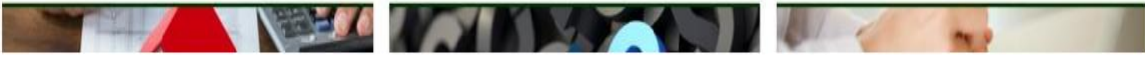
https://myvtax.vermont.gov/_/#0

Step 2: Under payments Click on make a payment



The screenshot displays the myvtax.vermont.gov interface with three main sections: Payments, Returns, and Submissions & Correspondence. Each section has a header image and a list of tasks. The 'Make a Payment' option in the Payments section is circled in orange.

Section	Header Image	Section Title	Description	Tasks
Payments	Hand holding a credit card	Payments	List of tasks related to payments	<ul style="list-style-type: none">> Make a Payment> Find my Estimated Payment> Pay Use Tax> Setup a Payment Plan
Returns	Tax Return sign	Returns	List of tasks related to returns	<ul style="list-style-type: none">> File a Return> File an Extension> Check the Status of your Return> Return Filing Verification
Submissions & Correspondence	Hand holding a tablet with tax forms	Submissions & Correspondence	Search for previous submissions, respond to a correspondence	<ul style="list-style-type: none">> Respond to Correspondence> Access a Saved myVTax Request> Find my 1099g



Step 3: click on pay by E-check.

The screenshot shows the Vermont myVTax payment selection interface. At the top, there is a dark green header with the Vermont state logo and a question mark icon. Below the header, a navigation bar shows a back arrow and the text 'Home'. The main content area is titled 'Select which payment option to use' and includes an 'Exit' link. Under the heading 'Paying with ACH Credit?', there is a link for 'Click Here for ACH Credit Instructions'. A blue button labeled 'Pay by E-Check (ACH Debit)' is highlighted with an orange circle. Below this button, text explains that ACH Debit or E-Check payments are free and can be scheduled for today or a future date. Another blue button labeled 'Pay by Credit Card' is visible below the text. Further text explains that credit card payments include a 3% nonrefundable fee and cannot be scheduled for a future date.

Step 4: Click on Next

The screenshot shows the 'Warning!' screen in the Vermont myVTax system. At the top, there is a navigation bar with 'Make a Payment' and a progress indicator. Below the navigation bar, there is a 'Non-Login Warning' section. The main content area contains a 'Warning!' message with three bullet points: 'Please note that non-logged in submissions can only be accessed while they are pending or saved as a draft. Once a non-logged in submission is submitted and processed, the submission can no longer be accessed via myVTax.', 'A submission is considered processed as of 4:30 pm on the day it was submitted. Future dated payments are accessible until 4:30 pm the day it is scheduled to process. Saved drafts will be accessible for 90 days or until they are submitted and processed.', and 'If you wish to be able to view your submissions we encourage you to register for a free myVTax account and link your accounts. You may do this from the myVTax homepage.' At the bottom, there is a 'Cancel' button on the left and a 'Next' button on the right, which is highlighted in blue.

Step 5: Click on Next

Make a Payment



Welcome to myVTax quick payment screen

If you are paying using ACH Debit, proceed to the next screen to fill out the necessary information. ACH Debit payments will deduct funds directly from your bank account. You will be required to have the following to complete this request:

- Account Type
- Taxpayer ID Type and ID
- Name or Business Name
- Filing Period end date of the debt you are paying off

Paying with ACH Credit? [Click Here for ACH Credit Instructions](#)

Cancel

< Previous

Next >

Step 6: Select options as below and enter your details then click on Next

Make a Payment

Payment Identifying Information

Account Information

Account Type:
Personal Income

ID Type:
Social Security #

ID Number: *
Required

Name: *
Required

Phone Number: *
Required

Spouse Name:

Spouse ID Number:

Navigation: [Close] [Previous] [Next]

Step 7: Enter the bank details payment information and complete the payment process.

Want to schedule your ACH Debit payment for later? Change the payment date below to your preferred date.

Bank Account

Type
Domestic Bank Account

Bank Account Type *

Checking

Savings

Routing Number *

Required

Account Number *

Required


Confirm Account Number *

Required

0000000000 0000000000 0000000000

Routing Number Account Number Check Number

Payment

Payment Type * 

Account Number *

Required

Confirm Account Number *


Required


0000000000 0000000000 0000000000

Routing Number Account Number Check Number

Payment

Payment Type *

Required 

Payment Date 

Amount *

Required

Confirm Amount *

Required

